

**Assessment Committee
Agenda – January 12, 2018**

Members Present:

LeAnna Lalime (chair), Linda Fisher, Terry Shepherd, Linda Fisher, Susan Cress (assessment coordinator)

- HLC and Assessment
Reminder to keep Jan. 29 and 30 available to possibly meet with the team. Members are reminded to read Criterion 4 and contact Susan or Linda with any questions
- Financial update
Monies spent outside of regular expenses – sending one committee member to the Assessment Conference in Indianapolis
- Minutes from last meeting
Approved by consensus
- Information about next year and the assessment position
Discussion about changes in assessment office

Information provided

After submitting a revised (slight revisions as shown last week) to faculty position, members of the Academic Affairs cabinet met and revised the assessment situation

New IR person, their assistant and half-time staff/secretary position will support and coordinate assessment activities along with assistance from the Senate Assessment Committee

Discussion

Concern among the committee about whether this is feasible and possible repercussions of not having a faculty member to help with assessment activities.

Next step

Susan will share concerns with VCAA Joseph at their next meeting in late January.

- Website- the new website has just the two most recent reports. The committee recommends 3 years of data be posted. Susan will work with Teresa Shepperd on this.