Date: April 18, 2017

To: Gail McGuire, Vice President, Academic Senate

From: Micheline Nilsen, Chair, Research and Development Committee

Re: Research and Development Committee 2016-2017
   End of Year Report

The 2016-2017 Research and Development Committee included the following members:
   Hope Davis, Education
   Hang Dinh, Computer Science
   Jennifer Kazmierczak, Arts
   Grace Muna, Chemistry
   Micheline Nilsen, History, Chair
   Bhavik Pathak, B&E
   Zachary Schrank, Sociology
   Cyndi Sofhauser, Health Sciences, Vice Chair

Although appointed to the committee Young Suk Lee (Arts), was unable to serve due to her applications for a Faculty Research Grant both in the fall and in the spring.

The committee met on 29 September 2016 and set the following dates:
Round I deadline: October 28
Round I meeting: November 11, 2pm
Round II deadline: March 10
Round II meeting: March 24, 3:15pm

At its November 11 meeting, the committee reviewed six applications for Faculty Research Grants and two Curriculum Development Grants. It recommended the award of five Faculty Research Grants (Anderson, Bushnell, Hernando, Meisani, Nair) and one Curriculum Development Grant (Borshuk/Gerken).

At its March 24 meeting the committee reviewed six applications for Faculty Research Grants and six Curriculum Development Grants. It recommended the award of five Faculty Research Grants (Ervick, Lee, Willig, Valencia, Yin) and six Curriculum Development Grants with at least partial funding (Blouin, Hebert, Merhi, Mociulski, Seward, VanderVeen).

The total amount of recommended awards was $104,450.00. These awards were approved by Executive Vice-Chancellor Joseph.

After the September 29 meeting, an adjustment was made to the funding made available to the Committee which originally did not combine, as it had in the past, the Faculty Research, and Summer Faculty Fellowship funds.

Other matters of housekeeping were discussed but no action was taken. These matters included revision of the ranking method, tenure requirements in each academic unit, expectations for
required letters of support, and revision of the criteria for Curriculum Development Grants. It was also noted that due to banded tuition, both the School of the Arts and the School of Education have been asked to reduce the number of classes to be offered in the summer. This reduced teaching opportunity may result in an increase in the number of proposals.