Senate Curriculum Committee

Voting members: Anne Brown (chair), Ni Chang, Lee Kahan, Gary Kern, Jorge Muniz, Andrea Rusnock, Susan Thomas, Lyle Zynda. Other members: Obadiah Counsellor (student member) and John McIntosh (ex officio)

Due to numerous scheduling conflicts, the committee met face-to-face only three times: September 12, January 30 and May 21. The remainder of the business was carried out by email. A private web page was constructed that contained electronic copies of all items submitted to the committee. While members agree that it is optimal to meet face-to-face for discussion, using the web site allowed a smooth flow of business. It also allowed us to avoid having to print out the large quantity of paper associated with curriculum requests. The website was also used for the face-to-face meetings, which were held in a seminar room with a computer and projector.

New and matching courses approved

**Education:**
A624  Educational Leadership: The Principalship K-12
A695  Practicum in Educational Leadership
J500  Instruction in the Context of Curriculum
K343  Education of the Socially and Emotionally Disturbed
K530  Medical and Physical Management of Students with Severe Disabilities
L532  Second Language Acquisition
E502  Elementary Reading and Language Arts Curriculum I
E555  Human Diversity in Education
E572  Elementary School Social Studies Curriculum
E575  Teaching of Science in the Elementary School
E576  Elementary Reading and Language Arts Curriculum II
K502  Communication and Children with Exceptional Needs
K503  Advanced Classroom Management Techniques for Special Educators
K507  National Teaching Board Project
K508  Math and Science Methods for Special Education
K511  Language Arts Methods for Special Education
K512  Advance Computer Technology for Special Education
K528  Special Education Law and Procedures
K538  Advanced Instructional Methodology for Special Educators

**Business:**
X491  Undergraduate Internship in Business and Economics
X492  Undergraduate Field Project in Business and Economics
X591  Graduate Internship in Business and Economics
X592  Graduate Field Project in Business and Economics
Political Science and Criminal Justice:
P379  International Topics: Terrorism and Political Violence  
Y594  Directed Reading in Public Affairs  
Y625  Topics in Public Affairs  
Y635  Topics in Nonprofit Management  

English:
A399  Arts, Aesthetics and Creativity (Word Paint Experiments)  

Anthropology:
E308  Medical Anthropology  
E385  Applied Anthropology  
B320  Forensic Anthropology  

Radiography:
R404  Sectional Imaging Anatomy  
R405  Advanced Imaging I  
R407  Seminar: Advanced Imaging Technology  
R482  Clinical Practicum: Computed Tomography  
R483  Clinical Practicum: Magnetic Resonance Imaging  
R484  Clinical Practicum: Ultrasound Imaging  

Arts:
D205  (Theater/Dance) Choreography  
D300  (Theater/Dance) Dance History: An American Perspective  
T390  (Literary and Intellectual Traditions) The architecture of everyday places  

Sustainability Studies:
S201  Foundations of Sustainability  
S360  Topics in Sustainability Studies  
S361  Sustainability Abroad: Costa Rica  
S490  Sustainability Practicum  
S491  Internship in Sustainability  
S495  Directed Readings in Sustainability  
S496  Research in Sustainability  

Business:
M594  Global Marketing Management  

Music:
F550  Chamber Music  
I100  Cultural Events Attendance  
I421  BA Senior Thesis  
K231  Free Counterpoint I  
W440  Bassoon Undergraduate Major
Nursing
N504  Leadership for Advanced Nursing Practice
F570  Advanced Health Assessment
F572  Primary Health Care of Children
F574  Primary Health Care of Adults
F576  Primary Health Care of Women
F578  Primary Health Care of Families – Clinical
Y620  Advanced Primary Care and Office Management Procedures

Dental Hygiene
H250  Pain Management in Dentistry

Psychology
P205  Understanding research in psychology

Sociology
B399  Human Behavior and Social Institutions
S460  Topics in Non-western Cultures
S240  Social Informatics

Math
M574  Applied Regression Analysis

Course changes approved

Music
K210  Applied Composition (fixed to variable credit)
K410  Applied Composition (fixed to variable credit)
E593  Piano Methods (increase credit from 2 to 3)
P101  Piano Class I (reduce credit from 2 to 1)
P102  Piano Class II (reduce credit from 2 to 1)
P103  Piano Class III (reduce credit from 2 to 1)
P104  Piano Class IV (reduce credit from 2 to 1)

Math
M325 Problem Solving Seminar in Actuarial Science (credit hour clarification)

New degrees approved
BA in Music
Masters of Music Education
Psychology certificate in Basic Applied Behavior Analysis
New minors approved
Expressed support for a new minor in Sustainability Studies (will be formally submitted after the needed courses go through the entire approval process.)

Business: Minor in Marketing, Minor in Management and Information Sciences

Other changes approved
Criminal Justice: changes to requirements in the major
American Studies: change to the code for courses in African American Studies

Other changes supported (no approval needed)
Business (MBA program): new concentrations
Bachelor of Music Education: revised degree

Courses returned to proposer for revision
Arts
T435 Documentary Production

Degree proposals returned to proposer for revision
BS in Education with dual major in Special/Elementary Education
MAT in Special Education
MS in Educational Leadership

Degree proposals not approved
MS in Organizational Leadership

New courses not approved
Education:
A531 Introduction to Leadership
A532 Unleashing the Leadership Potential Within You
A533 Leading Positive Change and Collaborative Teams
A534 Conflict Management
A535 Individual Leadership Development Planning
A536 Leadership Project
A573 Information and Communication Technologies in Management
On the timely submission of proposals

In the future, campus units should be reminded that waiting until March to submit proposals for new courses and programs and expecting quick feedback and approval is unrealistic. Reading and evaluating proposals carefully is the main duty of this committee. It is time consuming and faculty members on the committee are as busy late in the semester as any on campus. Moreover, it is very typical for the committee to ask for changes (see below) prior to final approval of proposals, which requires additional time. Some committee members suggested sending a memo to campus units early in the school year suggesting an appropriate timeline for submissions.

There are a number of common errors in submitted proposals, which include failing to

- use the correct forms specified here: http://www.iusb.edu/~sbas/committee_pages/curriculum_comm.shtml
- get the route sheets and course request forms signed by all the required people, in the correct places
- use the correct relationship between credit and contact hours
- include matching descriptions for matching courses
- fill out the course request or program proposal forms completely
- provide a complete sample syllabus, specific to this IUSB.

Respectfully submitted,

Professor Anne Brown
Mathematical Sciences
Senate Curriculum Chair 2008 – 2009

June 29, 2009