Honors Program
IU South Bend

Directed Readings/Independent Research Contract

In order to obtain credit for an Honors course that is a traditional course, you must have this contract filled out and signed by the faculty member teaching the course. Please return this contract to the Honors Director or Assistant Director by the end of the first week of classes during summer sessions and by the end of the second week of classes during fall/spring semesters. To obtain credit you are required to maintain a high level of performance (a minimum grade of B+) and do Honors-level course work such as extra primary source readings, a more extensive research paper, an additional oral presentation, etc. A final grade for the course should not be assigned until and unless the work outlined below is completed. The assignment of a final grade serves as verification by the instructor that the contract was completed as agreed. Instructions for filling out form electronically: Download form, open with Adobe Acrobat, complete your information, and save it as a PDF.

Student's Information: *(To be completed by the student)*

Name: _____   **Student ID:** _____

Phone Number: _____   **E-mail:** _____

Course for which credit is being sought: *(To be completed by the student)*

Course Subject Area/Number (e.g.: ENG-W 130): _____   **Semester:** _____ **Year:** _____

Class Number (4-5 digits): _____   Class Name: _____

Instructor's Information: *(To be completed by the course instructor)*

Supervising Instructor: _____   **Instructor's Office:** _____

Instructor's E-mail: _____   **Department:** _____

Contract of Work: *(To be completed by the course instructor after discussion with the student)*

To the instructor: **Please describe the work that will be required of the student.**

_____

_____

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Instructors - Please inform the Honors Program if the student does not complete the contract work so that the Honors Program can have the honors notation removed from the student's transcript.

_____
Instructor Signature   **Date**

_____
Student Signature   **Date**

_____
Honors Director Signature   **Date**